

POSITION DESCRIPTION



TITLE: **Manager, Intensive Community Support**

EMPLOYMENT STATUS: Fixed term (12-months)
0.8 EFT (days/times negotiable)

AWARD DETAILS: Social, Community, Home Care and Disability Services Industry
Award 2010 (SCHADS): Level 6
Salary Sacrifice arrangements apply.

DIRECT REPORTS: Telehealth Nurse, Wellbeing Program Coordinator, Carer Coaches

REPORTS TO: Strategic Programs Director

LIAISES WITH: EDV staff, individuals with eating disorders and their families, carers, and significant others.

LAST UPDATED: November 2020

ABOUT EDV

Our Mission

Eating Disorders Foundation of Victoria: Helping Victorians (with an eating disorder and their families/supports) get the support they need.

Our Values

We embrace the following values to underpin our mission:

Connection *Courage* *Optimism* *Perseverance*

Eating Disorders Victoria (EDV) is a non-profit organisation, which supports those affected by eating disorders, their families and those close to them. Eating Disorders Victoria also provides information, education and advocacy about eating disorders to the wider community. The organisational values are: Connection, Courage, Optimism and Perseverance, and these values underpin a philosophy of recovery. The organisation is led by a Board of Management, and is funded by state government, philanthropic funds, fee for service activities and donations. Much of EDV's work is based on the principles of Mutual Support and Self Help. Volunteers are critical members of the team, often bringing their lived experience of eating disorders to their role, and enhance the organisation's activities in a variety of ways including assisting EDV staff to respond to requests for information, referral and support, and in the provision of support groups and community education activities.

ROLE STATEMENT

The newly developed role of Manager, Intensive Community Support has carriage of our newly developed DHHS COVID 19 funded Wellbeing and Carer Coaching programs, as well as management of our well-established telehealth health nurse program.

This role will have the responsibility of developing, delivering and managing a new service for EDV - the EDV Carer Coaching program in response to the increase in new cases in young people during the COVID 19 Pandemic. The program is aiming to assist families to get off to a good start with family led refeeding and will comprise a weekly online support program for families waiting to commence treatment and intensive peer to peer coaching of families with newly diagnosed young people. The role will involve development of an implementation plan, development of resources, training of carer coaches and promotion through relevant services.

This role will also include some direct carer support work through our Wellbeing Check Program and may provide support to our telehealth nurse when she is assisting carers in crisis.

An essential part of this role will also require development of collaborative relationships with key services and clinicians e.g. CAMHS/CYMHS, Paediatric Eating Disorder Programs, private clinics

As Manager, the successful applicant will provide supervision and support to the Wellbeing Program Coordinator, Telehealth Nurse and 2 Carer Coaches who will be lived experience expert carers.

KEY ACCOUNTABILITIES

- Develop, deliver and report on DHHS funded Carer Coaching program
- Oversee the Wellbeing and Telehealth programs, ensuring programs are safe, evaluated and continuously improved
- Provide supervision for all staff in Wellbeing, Telehealth and Carer Coaching programs
- Participate in broader management activities within EDV
- Other duties consistent with position as directed by the Director of Strategic Programs.

KEY SELECTION CRITERIA

Essential:

- Mental health clinician or health professional with experience in eating disorders
- Either experience in delivery of family led treatment e.g. Family Based Treatment and/or lived experience undertaking family led refeeding
- Strong understanding and value of the central role of families in effective eating disorder treatment
- Understanding of the Victorian Mental Health Care system
- Strong leadership skills
- Clinical supervision of staff, especially those involved in mental health client facing roles
- Experience in managing staff

Desirable:

Experience

- Group facilitation expertise
- Development of training programs
- Program development and evaluation
- Strong understanding of research surrounding resourcing family involvement in eating disorders
- Understanding of peer support methodologies

CONDITIONS OF CONTRACT

Location: The position will be based at the EDV office on Level 2 of the Magpies Community Centre (corner Lulie and Abbot Streets, Abbotsford). Please note there is a current working from home arrangement due to COVID-19.

Employment conditions:

- Normal working hours will be during Monday to Friday, 9am to 5pm. Flexible hours may be required to ensure flexible service delivery out-of-hours, attendance at relevant meetings and events.
- Subject to satisfactory Working with Children Check, National Police Check and completion of Conflict of Interest Declaration.
- Probationary period will apply (3-months).

Ethical requirements: All EDV staff are required to adhere to the EDV Code of Ethics, Code of Conduct, Core Values and guiding principles and relevant organisational policies, practices and guidelines.

Wellness criteria: EDV values the lived experience of volunteers, staff and board members in the organisation. For anyone who discloses a history of a mental illness, including eating disorders, we recommend a two-year recovery period and a 'Declaration of Wellness' so that all connected with EDV are able to look after themselves and be supported.